

WORLD LANGUAGES

CRITERIA FOR AHD REVIEW

❖ World language course titles

- State-approved titles must be used
- Titles must specify year/level of study with Roman numerals I, II, III ...
- Compliance with approved titles is mandatory, intended to preserve transcript integrity and facilitate transcript review by institutions of higher education.
- IB may be added to a course title, following a colon, if the course is an International Baccalaureate course.*
- H may be added to a course title, following a colon, if the course is considered an 'Honors' course.**
- AP courses should be titled as follows: Advanced Placement German, Advanced Placement Latin, etc. In the case where both language and literature AP courses are offered, the title may be designated accordingly. (Advanced Placement French: Language; Advanced Placement Spanish: Literature, etc.)***

❖ World language course descriptions

- Ideally, course descriptions are written by the instructor(s) of the course and accurately reflect the actual course curriculum, instruction, and assessment.
- Course descriptions should adhere to the *Indiana Academic Standards for Foreign Languages*. State-approved course descriptions should be consulted for guidance.
- A state-approved course description may be adopted verbatim if it accurately reflects the actual course being offered.
- Course descriptions should reflect expected student outcomes and be written in terms of student knowledge, skills, and understanding.
- Descriptions that itemize or describe what content will be covered by the teacher are *not* acceptable. Rather, explicit statements of what students will **know and be able to do** as a result of successfully completing the course should be included in the course description.
- Each course descriptions should include student outcomes that address the four skills (reading, writing, listening, speaking) and culture.
- *Any course indicated as "IB" should have a course description which reflects the International Baccalaureate curriculum.
- **When an "H" or "honors" course is offered, it is required that the course description reflect the 'honors' nature of the course with language that explicitly addresses the expected student outcomes, significantly above and beyond those in (regular) AHD courses. All AHD courses are to include academically rigorous and challenging content and performance, and there are few instances where it is appropriate to offer an additional, even more rigorous, course. "H" courses are not to be used to separate and track students.
- ***Course descriptions for Advanced Placement classes should reflect adherence to the AP curriculum, as designated by the College Board.

❖ General reminders

- Course titles and descriptions approved by the Department of Education AHD Review process should be used in all school catalogs, student handbooks, and guidance materials.

For questions contact:

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